

APPENDIX 2.1 – Topic Suggestion Form

Please return this form to:

Scrutiny Officer, Bolsover District Council, The Arc, High Street, Clowne, Chesterfield, Derbyshire, S43 4JY. Please contact the office if you require advice on 01246 242520 or thomas.dunne-wragg@bolsover.gov.uk

Name: Councillor Catherine Tite

Please list suggestion below:

Criteria for evaluating and prioritising suggested topic	Topic No.1
What topic are you suggesting and the possible review title e.g. Review of. ...	Mitigating Environmental Impacts of District Construction
Does this issue have a potential impact on one or more section(s) of the population?	The topic is District-wide
Does this topic relate to a specific geographical area or the whole District?	
Is the issue strategic and significant? (Include reference to how it contributes to the delivery of the Council's priorities)	Yes
Will the scrutiny activity add value to the Council's, and/or its partners' overall performance? (Include reference to current issues with service dissatisfaction/ under performance/complaints)	Yes it will add sustainability to the increasing DDLtd construction levels in the District
Is it likely to lead to effective outcomes? (E.g. improve value for money, increase income, make savings)	Yes

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Will scrutiny involvement be duplicating some other work?</p> <ul style="list-style-type: none"> • Is this function currently being reviewed? (E.g. via Internal Audit/ Service Review) 	<p>No other Scrutiny review of District wide construction is planned.</p>
<p>Is it an issue of concern to partners and stakeholders?</p>	<p>Bolsover District Council own 100% DDL Ltd</p>
<p>Is the topic an issue of community concern?</p> <ul style="list-style-type: none"> • Has it been raised by residents in your ward? 	<p>Several residents have objected to DDLtd Local planning applications in my ward.</p>
<p>Are there adequate resources available to do the scrutiny activity well?</p>	<p>Yes</p>
<p>Is the scrutiny activity suggested timely?</p> <ul style="list-style-type: none"> • Has this subject been reviewed in the last 3 years? If so when, what was the outcome and what would a further review achieve or how would it make an impact? 	<p>Yes</p>

Method of Delivery – support to Scoping of Review	Topic No.1	
Is there Statutory Responsibility for the area in question, i.e. planning enforcement?	The topic bridges Environmental health, Planning and Carbon reduction targets.	
How could the public be engaged? e.g. survey, discussion group or co-opted onto a Panel	Resident street surveys	
Please tick one of the boxes to your right to identify which type of review your topic is suitable for:	In depth review (up to 6 months)	
	Mini review (1-2 meetings) – formal report to Committee with recommendations agreed on the day/at the subsequent meeting.	
	Update Presentation or Report to the Scrutiny Committee to support development of future review topic (low priority issue)	X

APPENDIX 2.2 – Topic Suggestion Form

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Name: Councillor Rob Hiney-Saunders

Please list suggestion below:

Criteria for evaluating and prioritising suggested topic	Topic No.1
What topic are you suggesting and the possible review title e.g. Review of. ...	Presentation of Council Governance Arrangements in Relation to Dragonfly
Does this issue have a potential impact on one or more section(s) of the population? Does this topic relate to a specific geographical area or the whole District?	Yes No
Is the issue strategic and significant? (Include reference to how it contributes to the delivery of the Council's priorities)	Yes
Will the scrutiny activity add value to the Council's, and/or its partners' overall performance? (Include reference to current issues with service dissatisfaction/ under performance/complaints)	Possibly – if gaps, duplications or other governance issues emerge
Is it likely to lead to effective outcomes? (E.g. improve value for money, increase income, make savings)	Possibly – if gaps, duplications or other governance issues emerge

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Will scrutiny involvement be duplicating some other work?</p> <ul style="list-style-type: none"> • Is this function currently being reviewed? (E.g. via Internal Audit/ Service Review) 	No
<p>Is it an issue of concern to partners and stakeholders?</p>	Yes – to Dragonfly Development Limited and Dragonfly Management Limited
<p>Is the topic an issue of community concern?</p> <ul style="list-style-type: none"> • Has it been raised by residents in your ward? 	Yes – I have received emails from residents in my ward alleging conflicts of interest and I have had a number of informal conversations with residents who have told me they have concerns about the governance of Dragonfly. I have also seen these concerns posted and amplified many times on social media.
<p>Are there adequate resources available to do the scrutiny activity well?</p>	I am sure there are. I don't expect the scrutiny officer to do a detailed review. More a presentation from the relevant portfolio holder and officers.
<p>Is the scrutiny activity suggested timely?</p> <ul style="list-style-type: none"> • Has this subject been reviewed in the last 3 years? If so when, what was the outcome and what would a further review achieve or how would it make an impact? 	<p>Yes</p> <p>No – although an in depth review of Dragonfly Service Level Agreements took place in 2023/24 the overall Dragonfly governance regime has not been presented to a scrutiny committee as far as I'm aware.</p>

Method of Delivery – support to Scoping of Review	Topic No.1	
Is there Statutory Responsibility for the area in question, i.e. planning enforcement?	No	
How could the public be engaged? e.g. survey, discussion group or co-opted onto a Panel	As it's a presentation the public will be involved if they attend the meeting. It may well be appropriate for councillors/communications team to publicise the presentation following the meeting.	
Please tick one of the boxes to your right to identify which type of review your topic is suitable for:	In depth review (up to 6 months)	
	Mini review (1-2 meetings) – formal report to Committee with recommendations agreed on the day/at the subsequent meeting.	
	Update Presentation or Report to the Scrutiny Committee to support development of future review topic (low priority issue)	X

APPENDIX 2.3 – Topic Suggestion Form

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Name: Councillor Rob Hiney-Saunders

Please list suggestion below:

Criteria for evaluating and prioritising suggested topic	Topic No.1
What topic are you suggesting and the possible review title e.g. Review of. ...	Presentation of Council Approach Carbon Reduction
Does this issue have a potential impact on one or more section(s) of the population?	Yes
Does this topic relate to a specific geographical area or the whole District?	No
Is the issue strategic and significant? (Include reference to how it contributes to the delivery of the Council's priorities)	Yes – the full council meeting on 6th December 2023 resolved to review processes and procedures across the Council... ..with a view to... ..maximising our own climate change mitigation measures Also a full time Climate Change officer has recently been appointed to progress the council's carbon reduction agenda
Will the scrutiny activity add value to the Council's, and/or its partners' overall performance? (Include reference to current issues with service dissatisfaction/ under performance/complaints)	Hopefully – it may add eco-value to the Council's performance
Is it likely to lead to effective outcomes? (E.g. improve value for money, increase income, make savings)	Possibly

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Will scrutiny involvement be duplicating some other work?</p> <ul style="list-style-type: none"> • Is this function currently being reviewed? (E.g. via Internal Audit/ Service Review) 	No
<p>Is it an issue of concern to partners and stakeholders?</p>	Yes – many organisations take carbon reduction seriously
<p>Is the topic an issue of community concern?</p> <ul style="list-style-type: none"> • Has it been raised by residents in your ward? 	Yes – it has been raised in my ward. Also climate change concerns have raised one question from the public to the leader at full council in the last year.
<p>Are there adequate resources available to do the scrutiny activity well?</p>	I am sure there are. I don't expect the scrutiny officer to do a detailed review. More a presentation from the relevant portfolio holder and officers.
<p>Is the scrutiny activity suggested timely?</p> <ul style="list-style-type: none"> • Has this subject been reviewed in the last 3 years? If so when, what was the outcome and what would a further review achieve or how would it make an impact? 	<p>Yes</p> <p>No</p>

Method of Delivery – support to Scoping of Review	Topic No.1	
Is there Statutory Responsibility for the area in question, i.e. planning enforcement?	No	
How could the public be engaged? e.g. survey, discussion group or co-opted onto a Panel	As it's a presentation the public will be involved if they attend the meeting. It may well be appropriate for councillors/communications team to publicise the presentation following the meeting.	
Please tick one of the boxes to your right to identify which type of review your topic is suitable for:	In depth review (up to 6 months)	
	Mini review (1-2 meetings) – formal report to Committee with recommendations agreed on the day/at the subsequent meeting.	
	Update Presentation or Report to the Scrutiny Committee to support development of future review topic (low priority issue)	X

APPENDIX 2.4 – Topic Suggestion Form

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Name: Steve Brunt

Please list suggestion below:

Criteria for evaluating and prioritising suggested topic	Topic No.1
What topic are you suggesting and the possible review title e.g. Review of. ...	Environmental despoilment education and enforcement covering littering, dog fouling and fly-tipping.

Criteria for evaluating and prioritising suggested topic	Topic No.1																																																																																								
<p>Does this issue have a potential impact on one or more section(s) of the population?</p> <p>Does this topic relate to a specific geographical area or the whole District?</p>	<p>It affects all urban and rural communities\wards in Bolsover.</p> <p>Throughout 2023\24 the Council experienced 1200 fly-tips, a lot of which occur at know hot spots, namely:</p> <table border="1" data-bbox="981 400 1850 1329"> <thead> <tr> <th>Rank</th> <th>Incidents</th> <th>RoadTown</th> <th>Most Recent</th> </tr> </thead> <tbody> <tr><td>1</td><td>37</td><td>Outgang Lane Pleasley</td><td>27/02/2024</td></tr> <tr><td>2</td><td>24</td><td>Wood Lane Shirebrook</td><td>07/03/2024</td></tr> <tr><td>3</td><td>15</td><td>Batley Lane Pleasley</td><td>05/03/2024</td></tr> <tr><td>4</td><td>14</td><td>Balkham Lane Shirebrook</td><td>22/03/2024</td></tr> <tr><td>5</td><td>14</td><td>Deep Lane Hardstoft</td><td>27/02/2024</td></tr> <tr><td>6</td><td>14</td><td>Highwood Lane Whitwell</td><td>12/03/2024</td></tr> <tr><td>7</td><td>14</td><td>Whaley Road Whaley</td><td>26/03/2024</td></tr> <tr><td>8</td><td>13</td><td>Dale Lane Rowthorne</td><td>24/01/2024</td></tr> <tr><td>9</td><td>13</td><td>Field Lane Rowthorne</td><td>06/02/2024</td></tr> <tr><td>10</td><td>13</td><td>Oxcroft Lane Bolsover</td><td>14/03/2024</td></tr> <tr><td>11</td><td>12</td><td>Blind Lane Bolsover</td><td>05/03/2024</td></tr> <tr><td>12</td><td>12</td><td>Sheffield Road Clowne</td><td>28/02/2024</td></tr> <tr><td>13</td><td>11</td><td>Common Lane Shirebrook</td><td>25/03/2024</td></tr> <tr><td>14</td><td>11</td><td>Model Village Creswell</td><td>29/02/2024</td></tr> <tr><td>15</td><td>10</td><td>Astwith Lane Astwith</td><td>27/03/2024</td></tr> <tr><td>16</td><td>10</td><td>Ault Hucknall Lane Ault Hucknall</td><td>22/03/2024</td></tr> <tr><td>17</td><td>10</td><td>Gipsyhill Lane Whitwell</td><td>19/02/2024</td></tr> <tr><td>18</td><td>10</td><td>Common</td><td>25/03/2024</td></tr> <tr><td>19</td><td>9</td><td>Meadow Lane Shirebrook</td><td>25/03/2024</td></tr> <tr><td>20</td><td>9</td><td>Alexander Terrace Pinxton</td><td>25/03/2024</td></tr> <tr><td></td><td></td><td>Duke Street Creswell</td><td>21/03/2024</td></tr> </tbody> </table>	Rank	Incidents	RoadTown	Most Recent	1	37	Outgang Lane Pleasley	27/02/2024	2	24	Wood Lane Shirebrook	07/03/2024	3	15	Batley Lane Pleasley	05/03/2024	4	14	Balkham Lane Shirebrook	22/03/2024	5	14	Deep Lane Hardstoft	27/02/2024	6	14	Highwood Lane Whitwell	12/03/2024	7	14	Whaley Road Whaley	26/03/2024	8	13	Dale Lane Rowthorne	24/01/2024	9	13	Field Lane Rowthorne	06/02/2024	10	13	Oxcroft Lane Bolsover	14/03/2024	11	12	Blind Lane Bolsover	05/03/2024	12	12	Sheffield Road Clowne	28/02/2024	13	11	Common Lane Shirebrook	25/03/2024	14	11	Model Village Creswell	29/02/2024	15	10	Astwith Lane Astwith	27/03/2024	16	10	Ault Hucknall Lane Ault Hucknall	22/03/2024	17	10	Gipsyhill Lane Whitwell	19/02/2024	18	10	Common	25/03/2024	19	9	Meadow Lane Shirebrook	25/03/2024	20	9	Alexander Terrace Pinxton	25/03/2024			Duke Street Creswell	21/03/2024
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Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Is the issue strategic and significant?</p> <p>(Include reference to how it contributes to the delivery of the Council's priorities)</p>	<p>Environmental despoilment undermines the Council's corporate 'Environment' ambition and further makes reduces the District's aesthetics and further undermines perception of residents and visitors, our 'Customers'.</p>
<p>Will the scrutiny activity add value to the Council's, and/or its partners' overall performance?</p> <p>(Include reference to current issues with service dissatisfaction/ under performance/complaints)</p>	<p>Environmental despoilment education, awareness and enforcement is undertaken by the Joint Environmental Health Service, hosted by North East Derbyshire District Council.</p> <p>Scrutiny is therefore able to consider the service's effectiveness in this area and make recommendations to influence improvements in its effectiveness increasing interventions to reduce littering, fly-tipping and dog fouling.</p>
<p>Is it likely to lead to effective outcomes? (E.g. improve value for money, increase income, make savings)</p>	<p>Reduced fly-tipping, littering and dog fouling will improve aesthetical value of our District and reduce the cost of dealing with unauthorised illegal depositing of wastes.</p>
<p>Will scrutiny involvement be duplicating some other work?</p> <ul style="list-style-type: none"> • Is this function currently being reviewed? (E.g. via Internal Audit/ Service Review) 	<p>No</p> <p>No</p>

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Is it an issue of concern to partners and stakeholders?</p>	<p>Citizen Panel Survey (Nov23) which focussed on the environment by protecting the quality of life for residents and businesses; when asked how strongly they felt about our meeting our environmental challenges and enhancing biodiversity, the vast majority (88%) agreed.</p> <p>The June 2022 Citizen Panel asked if residents agreed to enforcement action against people who drop litter in their neighbourhood, the overwhelming majority (98%) agreed this was necessary; similarly, when asked if residents agreed that enforcement action should be taken against businesses who do not dispose of their waste in a proper and legal manner, the overwhelming majority (99%) agreed.</p>
<p>Is the topic an issue of community concern?</p> <ul style="list-style-type: none"> • Has it been raised by residents in your ward? 	<p>Yes, Members across the Council raise concerns of littering, fly-tipping and dog fouling as well do residents and businesses.</p>
<p>Are there adequate resources available to do the scrutiny activity well?</p>	<p>It is considered there is.</p>
<p>Is the scrutiny activity suggested timely?</p> <ul style="list-style-type: none"> • Has this subject been reviewed in the last 3 years? If so when, what was the outcome and what would a further review achieve or how would it make an impact? 	<p>It is believed that this activity request is timely given the Council's new plan 'The Future' (2024 – 2028) has recently been launched; likewise, the matter of environmental despoilment (education, awareness and enforcement) has not been subject to scrutiny and overview within the last 3 year.</p>

Method of Delivery – support to Scoping of Review	Topic No.1	
Is there Statutory Responsibility for the area in question, i.e. planning enforcement?	Yes, the Council is defined by virtue of the Environmental Protection Act 1990, a 'Principal Litter Authority' and has a legal duty (Section 89) to keep the highway and public land free of litter and refuse.	
How could the public be engaged? e.g. survey, discussion group or co-opted onto a Panel	<p>Citizen Panel Survey (Nov23) which focussed on the environment by protecting the quality of life for residents and businesses; when asked how strongly they felt about our meeting our environmental challenges and enhancing biodiversity, the vast majority (88%) agreed.</p> <p>The June 2022 Citizen Panel asked if residents agreed to enforcement action against people who drop litter in their neighbourhood, the overwhelming majority (98%) agreed this was necessary; similarly, when asked if residents agreed that enforcement action should be taken against businesses who do not dispose of their waste in a proper and legal manner, the overwhelming majority (99%) agreed.</p>	
Please tick one of the boxes to your right to identify which type of review your topic is suitable for:	In depth review (up to 6 months)	X
	Mini review (1-2 meetings) – formal report to Committee with recommendations agreed on the day/at the subsequent meeting.	
	Update Presentation or Report to the Scrutiny Committee to support development of future review topic (low priority issue)	

APPENDIX 2.5 – Topic Suggestion Form

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Name: Councillor Ashley Taylor

Please list suggestion below:

Criteria for evaluating and prioritising suggested topic	Topic No.1
What topic are you suggesting and the possible review title e.g. Review of. ...	Review of Climate Reduction Plan 2019 - 2030
Does this issue have a potential impact on one or more section(s) of the population?	Yes – Multiple communities across the District.
Does this topic relate to a specific geographical area or the whole District?	Whole District
Is the issue strategic and significant? (Include reference to how it contributes to the delivery of the Council's priorities)	Strategic and Significant Carbon Reduction Plan 2019 - 2030
Will the scrutiny activity add value to the Council's, and/or its partners' overall performance? (Include reference to current issues with service dissatisfaction/ under performance/complaints)	Yes. It will allow us to review how well we are meeting targets within the report and give us opportunity to explore new ideas, giving the document a refresh.
Is it likely to lead to effective outcomes? (E.g. improve value for money, increase income, make savings)	It will give us a better understanding of what we are doing and what we can do in the future to meet our climate change targets in light of declaring a Climate Emergency as a local authority.

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Will scrutiny involvement be duplicating some other work?</p> <ul style="list-style-type: none"> • Is this function currently being reviewed? (E.g. via Internal Audit/ Service Review) 	No.
<p>Is it an issue of concern to partners and stakeholders?</p>	Yes.
<p>Is the topic an issue of community concern?</p> <ul style="list-style-type: none"> • Has it been raised by residents in your ward? 	Climate change and community resilience is generally important, even if not raised.
<p>Are there adequate resources available to do the scrutiny activity well?</p>	Yes
<p>Is the scrutiny activity suggested timely?</p> <ul style="list-style-type: none"> • Has this subject been reviewed in the last 3 years? If so when, what was the outcome and what would a further review achieve or how would it make an impact? 	No.

Method of Delivery – support to Scoping of Review	Topic No.1	
Is there Statutory Responsibility for the area in question, i.e. planning enforcement?	Environment (Steve Brunt & Anne Clarke)	
How could the public be engaged? e.g. survey, discussion group or co-opted onto a Panel	Survey, discussion groups and climate change panel.	
Please tick one of the boxes to your right to identify which type of review your topic is suitable for:	In depth review (up to 6 months)	X
	Mini review (1-2 meetings) – formal report to Committee with recommendations agreed on the day/at the subsequent meeting.	
	Update Presentation or Report to the Scrutiny Committee to support development of future review topic (low priority issue)	

APPENDIX 2.6 – Topic Suggestion Form

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Name: Councillor Ashley Taylor

Please list suggestion below:

Criteria for evaluating and prioritising suggested topic	Topic No.1
What topic are you suggesting and the possible review title e.g. Review of. ...	Fly Tipping & Bulky Waste Strategy Review into current fly tipping strategy, figures and outcomes across the district with possibility to look into an annual 'Big Spring Clean', running for one month a year where bulky waste items are collected free of charge.
Does this issue have a potential impact on one or more section(s) of the population?	Yes – Multiple communities across the District.
Does this topic relate to a specific geographical area or the whole District?	Whole District

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Is the issue strategic and significant?</p> <p>(Include reference to how it contributes to the delivery of the Council’s priorities)</p>	<p>Strategic and Significant</p> <p>Bolsover District Council Plan 2024 – 2028 Page 10</p> <p>‘Ensuring all areas, neighbourhoods and streets in the district, irrespective of housing tenure or type, are places where people want to live, feel safe and are proud to live.’</p> <p>Page 11</p> <p>‘Increasing the combined recycling and composting rate to meet government’s 65% target rate by 2035’</p> <p>‘Reducing fly tipping incidents per 1,000 people in Bolsover District over the plan period.’</p>
<p>Will the scrutiny activity add value to the Council’s, and/or its partners’ overall performance?</p> <p>(Include reference to current issues with service dissatisfaction/ under performance/complaints)</p>	<p>Yes – Environmental health and Community Safety</p> <p>Fly tipping collection / Streetscene</p> <p>Ambition Plan Targets Performance Update – January to march 2024.</p> <p>SS01 Remove 95% of hazardous fly tipping within 24 hours of being reported – Q4 2023/24 Outturn – 75% - below target.</p>

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p>Is it likely to lead to effective outcomes? (E.g. improve value for money, increase income, make savings)</p>	<p>In terms of effective outcomes – it should help to reduce fly tipping across the district from local residents who use unlicensed ‘waste collectors’.</p> <p>It will also help to clean up local communities by increasing waste removal from deprived areas who may not have access to a car or money to dispose of bulky waste items.</p> <p>May cost money due to loss of income from bulky waste collections.</p>
<p>Will scrutiny involvement be duplicating some other work?</p> <ul style="list-style-type: none"> • Is this function currently being reviewed? (E.g. via Internal Audit/ Service Review) 	<p>Not sure.</p>
<p>Is it an issue of concern to partners and stakeholders?</p>	<p>Community safety and cleanliness of streetscene in specific areas is an issue.</p>
<p>Is the topic an issue of community concern?</p> <ul style="list-style-type: none"> • Has it been raised by residents in your ward? 	<p>Yes – it has been raised by local residents as some households have bulky waste items and household rubbish sat in their front gardens. Quite a lot on the Castle Estate in Bolsover north and Shuttlewood.</p> <p>This, alongside new development means that rat infestations are becoming more common as the rat nests on sites are being displaced.</p>
<p>Are there adequate resources available to do the scrutiny activity well?</p>	

Criteria for evaluating and prioritising suggested topic	Topic No.1
<p data-bbox="98 220 730 256">Is the scrutiny activity suggested timely?</p> <ul data-bbox="152 300 963 443" style="list-style-type: none"><li data-bbox="152 300 963 443">• Has this subject been reviewed in the last 3 years? If so when, what was the outcome and what would a further review achieve or how would it make an impact?	<p data-bbox="972 220 2029 288">From what I can see on the Bolsover District Council website and meeting minutes online, it was last looked at in 2009/2010.</p> <p data-bbox="972 331 2101 512">A review of the councils fly tipping policy and the implementation of a real Fly Tipping Strategy would reflect updates and trends in fly tipping and bulky waste needs. It would give us a proper strategy to meet the targets in the updated Council Plan 2024 – 2028 whilst giving us a forward thinking, ambitious and engaging strategy to tackle hotspot communities.</p>

Method of Delivery – support to Scoping of Review	Topic No.1	
Is there Statutory Responsibility for the area in question, i.e. planning enforcement?	Environment (Steve Brunt & Anne Clarke)	
How could the public be engaged? e.g. survey, discussion group or co-opted onto a Panel	Not sure.	
Please tick one of the boxes to your right to identify which type of review your topic is suitable for:	In depth review (up to 6 months)	X
	Mini review (1-2 meetings) – formal report to Committee with recommendations agreed on the day/at the subsequent meeting.	
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